



Chicago Title / Fidelity National Timeshare

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GENERAL INFORMATION – PLEASE READ.

Thank you for contacting Fidelity National Timeshare/Chicago Title. We look forward to being of service to you.

Fidelity National Timeshare / Chicago Title offers escrow closing services for timeshare properties.

If the property is located **within the United States**, deeded or non-deeded, the Escrow Fee is **\$495.00**, for most transactions. The escrow fee does not include any transfer fee the resort may charge, title insurance fee or recording fees. Those fees are in addition to the \$495.00. Please call for a title insurance quote, if desired.

New York properties are an exception. ****Manhattan Club & Hilton New York**** Please call for a price quote.

For **California Resorts on Indian land**, (Lawrence Welk Desert Oasis or Vista Mirage) please call for a price quote.

Additional charges may apply should any additional documents or any additional services be required.

A minimum deposit of \$500.00 is required, together with the completed and executed Sales Purchase Information. The deposit is usually made by the Buyer. Acceptable forms of payment are personal check drawn on a United States Bank or credit card. Our credit card authorization form is provided. **We do NOT accept money orders or foreign checks.**

The escrow process is about 45-60 days for completion.

Owner/Seller: Please complete the Sales Purchase Information form, **including the known Buyer information** and fax or email to our office along with a **copy of your Recorded Deed or Membership Certificate and most current resort billing statement.**

If you do not have a copy of the Recorded Deed, please contact the county Recorder's Office where the Resort is located. If we need to obtain a copy of the deed for you, the **fee is \$25.00**, plus any fee the county may charge for same.

New Owner/Buyer: Please complete the Sales Purchase Information form, **including the known Seller information**, and the Title and Vesting Information form and fax or email to our office **along with the deposit by credit card.**

If you are making payment by personal check drawn on a United States bank, **contact our office to obtain your Escrow Number before mailing said payment** to the address above.

TITLE AND VESTING WORKSHEET

How you hold title to your property can have serious tax consequences. It is strongly recommended that you seek tax/legal counsel when completing this form. All owners must be 18 years or older, we cannot transfer title to or from a minor. **Title** is your legal name(s), as it appears on your photo identification, and your marital status that you hold title to ownership in property. **Vesting** is how you want your estate in this property to be handled after your death. **CHOOSE THE APPROPRIATE TITLE AND VESTING OPTION FOR ALL THE BUYER(S) IN THIS TRANSACTION TO HOLD THE TIMESHARE INTEREST:**

Husband & Wife as Community Property** or as Joint Tenants w/Full Rights of Survivorship or as Tenants in Common each to an undivided ___% interest (1/4, 1/2, 40/60, 50/50 or 25% etc.) or as Tenants by the Entirety (Hawaii only)

Legal Name(s): _____

Married Man Married Woman as his/her sole and separate property**

Legal Name of Spouse – REQUIRED FOR ALL STATES: _____

****Only applicable in the following states where the timeshare is located: AZ, CA, ID, LA, NM, NV, TX, WA, & WI**

Single Man Single Woman (a person that has never been married)
 Unmarried Man Unmarried Woman (a person that is no longer married)
 Widower Widow (a person whose spouse passed away while they were married)

Legal Name: _____

If more than one of the above individual persons are taking title, please specify how title will vest together:

Tenants in Common each to an undivided _____% interest (1/4, 1/2, 40/60,50/50, or 25% etc.)
 Joint Tenants w/Full Rights of Survivorship

Trust: Name of the Trust: _____

Trustee(s) of the Trust: _____ Date of the Trust _____

Please copy the following pages from your trust 1) that names the trust and its trustee(s); 2) states the powers of the trustee(s); and 3) the signature page with the notary acknowledgement, and send them with this signed Agreement.

Corporation Limited Liability Company General Partnership Limited Partnership
Name: _____

_____ formed in the State of _____

Authorized Signer(s): Name: _____ Title _____

Please copy the formation documents and filings, articles of incorporation and by-laws (if applicable), management or partnership agreement (if applicable), and send them with this signed Agreement.

OTHER information helpful for escrow to know regarding my title and vesting:

Not all states use the same terms for vesting; the term that most closely follows the vesting you choose above will be selected by the escrow holder for the state where the Timeshare Interest is located. Chicago Title is hereby authorized and instructed to prepare the transfer documents as I/we have specified above.

BUYER(S) SIGNATURES:

x _____ x _____
Date Date

TO: CHICAGO TITLE - Escrow Agent

CREDIT CARD AUTHORIZATION

Multiple Credit Card Authorizations: You must complete a separate authorization form for each credit card utilized.

The information below is given in strict confidence and must be complete and correct for this authorization to be valid.

Date: _____ Escrow Number: (if known) _____

Reference the Timeshare Involved In This Transaction:

CARDHOLDER MUST BE A PARTY TO THIS TRANSACTION

Cardholder's Name: _____
Please Print Your Name "Exactly" As Printed On Your Credit Card

I, the undersigned Cardholder, do hereby authorize Chicago Title to charge my credit card the amount of \$ _____ US Currency (Enter total amount to be charged to your credit card)

I also authorize Fidelity National Timeshare/Chicago Title to charge my credit card an additional 3% of the above amount to pay its Credit Card Handling Fee as described below. Foreign Currency Disclosure: Escrow Agent does not accept foreign currency all funds must be paid in US Dollars.

Please charge the above amounts on my credit card: (circle one): VISA/ MASTERCARD/ DISCOVER

Credit Card Number: _____ (Complete in exactly as stated on your card)

Credit Card Source Code: _____ (Found on back of VS/MC/Disc)

Expiration Date (month/year): _____ (Complete exactly as stated on your card)

Billing/Mailing Address: _____
Credit card charge will appear on your credit card statement as "Chicago Title"

I hereby give this one-time authorization to Chicago Title Company to charge the amount set forth above against my credit card; and I authorize Chicago Title, as my Escrow Agent, to receipt and disburse such funds strictly in accordance with my signed Purchase Contract & Escrow Instructions regarding the timeshare referenced above. I understand that Chicago Title is allowing me to use its credit card merchant account to facilitate my buy-and-sell transaction, as the parties do not have access to such an account in order to utilize a credit card for payments due in this transaction. **HOWEVER, I ALSO UNDERSTAND THAT IN CHOOSING THIS METHOD OF PAYMENT, I AM ALSO AGREEING TO PAY CHICAGO TITLE'S CREDIT CARD HANDLING FEE OF 3% OF THE AMOUNT CHARGED. INASMUCH AS CHICAGO TITLE IS NOT THE SELLER OF THE TIMESHARE INTEREST I AM PURCHASING, AND CHICAGO TITLE WILL BE PAYING MY CREDIT FUNDS TO OTHER PAYEES AT CLOSE OF ESCROW, IT THEREFORE, HAS CONSIDERATION TO ABSORB THIS HANDLING FEE. IN THE EVENT I SHOULD HAVE A DISPUTE OVER THE AMOUNT CHARGED AGAINST MY CREDIT CARD IN THIS TRANSACTION, I UNDERSTAND THAT CHICAGO TITLE WILL NO LONGER HAVE ANY OF MY FUNDS AFTER CLOSE OF ESCROW AND I AGREE TO LOOK SPECIFICALLY AND DIRECTLY TO THE PARTY WHO RECEIVED MY FUNDS TO SETTLE ANY DISPUTE OVER SUCH PAYMENT THAT I MAY HAVE.**

→→ YOU MUST ATTACH A COPY OF THE CARD HOLDER'S VALID PHOTO I.D.

By my signature below, I hereby agree to the above terms and conditions of this credit card authorization.

Credit Card Holder – sign name as it appears on the credit card

Cardholder's Phone Number